

## CLERGY APPLICATION TO OFFICIATE AT A WEDDING AT SHRINE MONT

The following **must** be completed and returned before permission to officiate at Shrine Mont is granted. Please keep a copy for reference and return a signed original copy to the Rev. Alexander D. MacPhail, Emmanuel Episcopal Church, 122 East Court Street, Woodstock, VA 22664.

Name of Clergy who will be in charge of proposed wedding ceremony:

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Authorized to perform weddings in Virginia in what year by Circuit Court of what city or county? \_\_\_\_\_

Name of prospective bride: \_\_\_\_\_

Address: \_\_\_\_\_

Name of prospective groom: \_\_\_\_\_

Address: \_\_\_\_\_

Proposed date and time of wedding: \_\_\_\_\_

NOTE: Permission to officiate at Shrine Mont will be returned in writing to the member of the clergy making this application. If either party has been previously married, and a former spouse is still living, you must personally examine the final decree(s) of divorce or annulment. The decree(s) **must** have been final for at least twelve (12) months. You must also follow the instructions in the Diocesan Guidelines and complete the Petition to the Bishop for Consent to Solemnize a Marriage after Divorce or Annulment. If you do not have these Guidelines, you may obtain them from the Rev. Alexander D. MacPhail, Emmanuel Episcopal Church, 122 East Court Street, Woodstock, Virginia 22664. You may also call him at (540) 459-2720.

DO <b>NOT</b> SEND THE PETITION OR ANY OTHER FORMS DIRECTLY TO THE BISHOP OF VIRGINIA. PLEASE RETURN ANY REQUIRED FORM(S) TO THE REV. ALEXANDER D. MACPHAIL, EMMANUEL EPISCOPAL CHURCH, 122 EAST COURT STREET, WOODSTOCK, VA 22664.
---

Make sure the couple understands written consent **must** be obtained before they set the date, make announcements or issue invitations. The firm wedding date should not be set, nor should announcements be made and invitations printed, until the written permission has been received. Please make sure the couple understand this and allow adequate time.

*I understand Shrine Mont is an Episcopal Church. In connection with this wedding I agree to conform to the Canons of the Episcopal Church and the guidelines for marriage after divorce in the Diocese of Virginia. The form of service I will use for the ceremony will be that provided upon pp. 442-432 and/or pp. 437ff. of The Book of Common Prayer (1979). If some other form of service is to be used, it will follow the Order on pp. 435ff.*

\_\_\_\_\_  
Signature of the Clergy Applying to Officiate

\_\_\_\_\_  
Date